



LAO PEOPLE'S DEMOCRATIC REPUBLIC
PEACE INDEPENDENCE DEMOCRACY UNITY PROSPERITY

Scaling-Up Water Supply, Sanitation and Hygiene (WSSH) Project
Department of Water Supply, Ministry of Public Works and Transport (MPWT)
IDA Project No.: WSSHP (P-164901)

REQUEST FOR EXPRESSIONS OF INTEREST
Seven (8) Individual Positions for the
Project Management Unit and Component Management Unit
under the WSSH Project

The Government of the Lao People's Democratic Republic towards the cost of the **Scaling-Up Water Supply, Sanitation and Hygiene (WSSH) Project** funded by the World Bank thru the International Development Association (IDA) intends to apply part of the proceeds to eligible payments under the Contract for which this Request for Expression of Interest is issued by Department of Water Supply (DWS), Ministry of Public Works and Transport (MPWT) as Project Management Unit (PMU) and the Department of Hygiene and Health Promotion (DHHP), Ministry of Health (MOH) as Component Management Unit (CMU) for the WSSH Project.

The Project Management Unit of DWS-MPWT and Component Management Unit of DHHP-MOH of the WSSH Project is seeking for Seven (8) individual positions as project staff for the Project Management Unit and Component Management Unit that would provide support related to all financial and administrative transactions of the WSSH Project.

a. Two (2) National Finance Managers

The National Finance Managers will be part of the team working on the implementation of Project Management Unit of DWS-MPWT and Component Management Unit of DHHP-MOH of WSSH Project. The overall objective of the assignment is to lead the Finance Unit of PMU and the Finance Unit of CMU for the WSSH Project. Both will responsible for overall WSSH project financial management matters of the PMU-DWS/MPT and CMU-DHHP/MOH. This will involve providing guidance, supervision and monitoring the Finance Unit of PMU and CMU.

The minimum qualifications of candidates are as follows:

- A Bachelor's Degree in Accounting or Finance. Post graduate qualifications in a relevant field (e.g. Master Degree in finance and accounting) or hold a local or international professional accounting qualification are highly desirable
- At least eight (8) years of working experience in similar positions with the World Bank projects or other major donors are an advantage
- Familiarity with other fiduciary procedures of the World Bank desirable; as well as good knowledge of other development bank disbursement guidelines and procedures is preferable
- Knowledge and experience in Lao government system, rules, accounting policies, procedures and regulations in accounting, financial and procurement is desirable
- High degree of computer literacy, and intermediate to advanced knowledge of Microsoft Office Package (Excel, Word, PowerPoint), and have some experiences in using accounting software such as Accpac would be an advantage
- Proficient in English skills (writing, reading, and speaking)
- Willingness and capacity to perform fieldwork, and in-country travel when required

b. Two (2) Project Accountants (National)

The position of a Project Accountants who will provide financial administrative and logistical support to the PMU and CMU of the WSSH Project of the Department of Water Supply, Ministry of Public Works and Transport (MPWT) and Component Management Unit of the Department of Hygiene and Health Promotion, Ministry of Health (MOH) on a full time basis and placed at the PMU, Department of Water Supply, Ministry of Public Works and Transport (MPWT), Vientiane Capital, Lao PDR and at the Department of Hygiene and Health Promotion, Ministry of Health (MOH).

The minimum qualifications of candidates are as follows:

- At least Diploma in Accounting or Finance. A degree holder of similar field will be an advantage
- At least five (5) years of working experience in similar position with the World Bank projects or other major donors are an advantage
- Knowledge and experience in government system, rules and regulations in accounting, financial and procurement is desirable.
- Good knowledge of spoken and written English
- Good computer literacy and knowledge of Microsoft Office Package (Excel, Word, PowerPoint), and have some experiences in using accounting software such as Accpac would be an advantage.

c. One (2) Project Coordinator (National)

The Project Coordinator will include, but not limited to, assisting the PMU on overall coordination and administration functions and activities of the Project.

The minimum qualifications of candidates are as follows:

- At least a bachelor's degree on management or similar fields
- At least 8 years' experience in office administration in Lao PDR
- At least 5 years' experience on project coordination on externally-assisted projects. Experience on WB-funded projects will be highly regarded.
- High degree of computer literacy, and intermediate to advanced knowledge of Microsoft Office Package (Excel, Word, PowerPoint); and
- Very good in English skills (writing, reading, speaking and listening); and Good communication skills

d. Two (2) National Procurement Consultants

The National Procurement Consultant's services is to support the PMU-DWS/MPWT and CMU-DHHP/MOH for WSSH Project for ensuring all procurement is conducted in accordance with the procurement procedures agreed between the World Bank and the Government of the Lao PDR in a manner to ensure economy, efficiency and transparency.

The minimum qualifications of candidates are as follows:

- At least a Bachelor's degree in management, economics, business administration, engineering or any related field;
- At least 5 years' experience of the Lao PDR government procurement systems as well as the international funding procurement procedures, processes and practices (knowledge of World Bank procurement is an advantage); knowledge on STEP system is desirable;
- High degree of computer literacy, and intermediate to advanced knowledge of Microsoft Office Package (Excel, Word, PowerPoint); and
- Very good Lao and English skills (writing, reading, speaking and listening); and
- Good communication skills

The attention of interested Consultants is drawn to paragraph 7.34, Approved Selection Methods for Individual Consultants, page 53-54 of the *World Bank Procurement Regulations for IPF Borrowers; Goods, Works, Non-Consulting and Consulting Services* dated July 2016 Revised November 2017 and August 2018, setting forth the World Bank's policy on conflict of interest.

Interested consultants must provide information indicating that they are qualified to perform the services (CVs with academic background including experience in similar conditions, description of similar assignments, availability of appropriate skills among staff, etc.).

Interested consultants may obtain copies of the detailed Terms of Reference (in English) for the assignment from the address below during office hours Monday to Friday, from 08:00 to 16:00 hours local time.

Expressions of interest must be delivered by postal mail, Fax or e-mail to the address below by **08 November 2019**.

Ms. Sompathana Dethoudom

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Water Supply, Sanitation and Hygiene (WSSH) Project

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