



Lao People's Democratic Republic
Peace Independence Democracy Unity Prosperity

Ministry of Public Works and Transport
Department of Water Supply

No. 027.../DWS
Vientiane Capital, 19 Jan 2024

REQUEST OF EXPRESSIONS OF INTEREST
(For Individual Consultant)
Finance Assistant
Ref. No. C3/CS/19

The Ministry of Public Works and Transport (MPWT) and Ministry of Health (MOH) of Lao PDR have received financing support from the World Bank's (WB) through International Development Association (IDA) to implement the Scaling-Up Water Supply, Sanitation and Hygiene Project (SWSSHP or 'the Project') under IDA Cr. 6375-LA (WB Ref#. P164901). The project's Date of Effectiveness is 28 June 2019 with a project duration of 5 years until March 2024.

The objective of this assignment is for a full-time Administrative and Finance Assistant to the Project Management Unit of the Department of Water Supply of MPWT in the implementation of Scaling-Up Water Supply, Sanitation and Hygiene Project (SWSSH Project). She/he will be supervised by the Finance Consultant and of PMU management under DWS/MPWT. The total estimated inputs for this assignment are 4 months with annual renewal based on satisfactory performance review, this assignment expected to start by February 2024 on awards.

Interest Consultant shall provide information (CV, Expression of Interest, other supporting information, if any) demonstrating that she/he has the required qualifications and relevant experience to perform the Services. In order to qualify for this position, the candidates shall meet the following experience and competence requirements:

1. A bachelor's degree in accounting, finance or public/ business administration management, or relevant field.
2. At least 3 years of relevant continuous work experience in accounting/finance in similar position, .
3. Knowledge and experience of World Bank or ADB or major donors program administration procedures is highly desirable.
4. Familiarity with project administration and program management in government and foreign aided project operations.
5. Familiarity with National Treasury and Finance regulations of Ministry of Finance is desirable.
6. Ability to work independently and in a challenging environment to meet deadlines.
7. Fluent in both English and Lao languages (spoken and written)

The attention of interested consultants is drawn to section III, paragraphs 3.14, 3.16 and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" 4th edition of November 2020 ("Procurement Regulations") setting forth the World Bank's policy on conflict of interest. A consultant will be selected in accordance with the Competitive Selection of Individual Consultants methods set out in the Procurement Regulations.

Interested eligible individual consultant may obtain further information and full Terms of Reference at the address below during office hours 08:00-16:00 hours, Monday to Friday.

Expression of Interest must be delivered in written form to the address below (in person, or by e-mail)

by 30 January 2024, 16:00 o'clock Lao Time (submissions via email are also acceptable). Only shortlisted candidates will be contracted.

Attention: Mr. Chanthephar Khattiyavong
Project Manager, Scaling-Up Water Supply, Sanitation and Hygiene Project
Department of Water Supply, Ministry of Public Works and Transport
Lane-Xang Avenue, Vientiane Capital, Lao PDR; Tel./Fax: +856-21-452167
Email: swsshp.procurement@gmail.com

Yours sincerely,



Sompong SITTHIVONG

**Director General, Department of Water Supply
Ministry of Public Works and Transport**